



In the Name of God

Ministry of Science, Research and Technology

Iranian Research Organization for Science and Technology (IROST)



26th Khwarizmi international Award (KIA)

Rules & Guidelines for Application Submission -

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Applicants are kindly invited to read carefully the following points:

Condition of application: Applying for the Khwarizmi International Award implies your acceptance and readiness to participate in the award ceremony which will be held during the first week of February.

Not participating in the award ceremony cancels automatically the presentation of the KIA and the designation "KIA Laureate".

The Khwarizmi International Award is also open to individuals, no recommendation or nomination is requested. Nominated candidates should be aware of the above condition of application.

Eligibility for the KIA is not excluded by previous Prizes awarded to the applicant.

The KIA is given to only one researcher / research team representative.

For the foreign section of the 26th KIA, no registration fees are required.

The application form should be completed and typed in **English** only. All annexes should be provided in English.

Candidates should send their application(s) via E-mail: khwarizmi@khwarizmi.ir

Candidates are requested to mention their name and "26th KIA", in the subject of their E-mail

Air-mail Submission: In case Annexes are too voluminous, applications may be sent via Air-mail. The application form, along with annexes are to be sent in a CD format, indicating the name of the applicant.

One CD (mentioning the name of the applicant) for each application.

- Application materials are not returned to applicants.

Complete C.V. only, shall not be considered as an application. Research works are evaluated.

Please mention in sect. I - the total number of research work you wish to present in this same session 26th session. (*important*)

Each Section II and Section IV of the application shall present only **one** research work.

In case of more than one research work to be presented to the KIA, please duplicate the section II and section IV

Exact contact address and particularly **two E-mail addresses** are requested for further communication (to limit the risk of E-mail delivery failures), *obligatory*.

Incomplete applications **including** incomplete annexes shall not be processed.

Any applications received after the **15 November, 2012** shall not be processed and will be kept automatically for the next session of the KIA.



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Up to the end of November, the secretariat will send via E-mail a confirmation of reception to all the applicants. (Some of the E-mail communications fail to be delivered, in case applicants did not receive a confirmation of reception of their application, they are kindly invited to re-contact via E-mail the secretariat to receive an individual confirmation of reception, by return).

The abstract of the KIA Laureates' research work is one of the items published **for** the day of the awarding ceremony. This item is to be inserted in Section II and submitted as an annex in Sect. IV. Please submit a final abstract text of not more than 150 words.

The description of the submitted research work should explain:

The subject, the aim of the research work, the process and steps it followed until its completion, the results and how far this research work is successful.

The submitted research work should be **completed**.

From **the Second week** of January 2013, **the KIA Laureates, ONLY**, will be notified by Tel and E-mail. Applicants are kindly requested to check their E-mails during this period. As the announcement of the KIA Laureates coincides for some countries with Christmas and New year holidays, candidates are requested to submit an available E-mail Address or Tel Number.

KIA Laureates will have published for the awarding ceremony the following items:

1-Complete biography, with a narrative style (*She / He obtained...*), not more than 150 words, 2- Abstract of the research work not more than 150 words, 3 - Photo of the research work if any, 4- Personal color photograph, 5- Detail contacts, 6- Official acceptance of the KIA Award and after the awarding ceremony special words of appreciation.

KIA Laureates will be expected to give a seminar based upon her/his research achievements. The KIA Laureates also will be featured in the next session's Bulletin with a photo and personal quote about the KIA.

If you have any questions you would like answered, please first kindly check the FAQ in the KIA website or E-mail us at khwarizmi@khwarizmi.ir - kindly mention: **26th KIA**, in the subject of your E-mail.

E-mail: khwarizmi@khwarizmi.ir	KIA Website: http://en.khwarizmi.ir	Tel: (+98 21) 56 27 63 21 / 56 27 63 45 / 56 27 60 38
Air Mail Address: Khwarizmi International Award (KIA) – Secretariat Shahriar Road, After Said Abad, P.O.Box: 111-33535, Tehran 3353136846, I. R. of Iran.		