

ECAS & Beneficiary Register



ნათია გაბიტაშვილი
თბილისი, 19 ივნისი 2015

EU Programmes 2014-2020

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Call Updates

Calls

H2020

Research Fund for Coal & Steel

COSME

3rd Health Programme

Consumer Programme

FP7 & CIP Programmes 2007-2013

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Other Funding Opportunities

Call for making science education and careers attractive for young people

H2020-SEAC-2015-1

Opening Date	22-04-2015	Deadline Date	16-09-2015 17:00:00 (Brussels local time)
Publication date	11-12-2013	Total Call Budget	€8,900,000
Programme	Horizon 2020	Main Pillar	Science with and for Society
Status	Open	OJ reference	OJ C361 of 11 December 2013

Topic: Innovative ways to make science education and scientific careers attractive to young people **SEAC-1-2015**

Topic Description

Topic Conditions & Documents

Submission Service

Please read carefully all provisions below before the preparation of your application.

- 1. List of countries and applicable rules for funding:** described in part A of the General Annexes of the General Work Programme.
- 2. Eligibility and admissibility conditions:** described in part B and C of the General Annexes of the General Work Programme.
- 3. Evaluation**
 - 3.1 Evaluation criteria and procedure, scoring and threshold:** described in part H of the General Annexes of the General Work Programme.
 - 3.2 Guide to the submission and evaluation process**
- 4. Proposal page limits and layout:** Please refer to Part B of the standard proposal template.
- 5. Indicative timetable for evaluation and grant agreement:**

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Research Fund for Coal & Steel

COSME

3rd Health Programme

Consumer Programme

FP7 & CIP Programmes 2007-2013

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FIGHT AGAINST CRIME AND TERRORISM

H2020-FCT-2015

Opening Date	25-03-2015	Deadline Date	27-08-2015 17:00:00 (Brussels local time)
Budget	€42,160,000	Programme	Horizon 2020
Status	Open	Main Pillar	Societal Challenges
		OJ reference	OJ C361/9 of 11 December 2013

Call description

Call documents

Get support

Call updates

• 20-05-2015 09:01:01

Please note that an updated version of the H2020 Work Programme 2014-15 was adopted on 17 April

+ More

Topics and submission service

To access the **Submission Service**, please **select the TOPIC** of your interest and then open the Submission Service tab.

To access **existing draft proposals**, please login to the portal and select My Proposals from the My Area menu.

Topic: [FCT-01-2015: Forensics topic 1: Tools and infrastructure for the extraction, fusion, exchange and analysis of big data including cyber-offenses generated data for forensic investigation](#)

Topic: [FCT-02-2015: Forensic topic 2: Advanced easy to use in-situ forensic tools at the scene of crime](#)

Topic: [FCT-03-2015: Forensics topic 3: Mobile, remotely controlled technologies to examine a crime scene in case of an accident or a terrorist attack involving CBRNE materials](#)

Topic: [FCT-04-2015: Forensics topic 4: Internet Forensics to combat organized crime](#)



RESEARCH & INNOVATION

Participant Portal

European Commission > Research & Innovation > Participant Portal > Home

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On this site you can find and secure **funding** for projects under the following EU programmes:

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Non-registered users

- search for funding
- read the H2020 Online Manual & download the legal documents
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Registered users

- submit your proposal
- sign the grant
- manage your project throughout its lifecycle
- register as expert advising the Commission



WHAT'S NEW?



FUNDING OPPORTUNITIES



HOW TO PARTICIPATE



WORK AS AN EXPERT



MY PERSONAL AREA



INFORMATION AND SUPPORT



EUROPEAN COMMISSION AUTHENTICATION SERVICE (ECAS)

EUROPA > Authentication Service > Create an account



External

[New password](#) [Create an account](#) [Help](#) | [Login](#)

Create an account

[Help for external users](#)

Choose a username

First name

Last name

E-mail

Confirm e-mail

E-mail language

Enter the code



☐ By checking this box, you acknowledge that you have read and understood the [privacy statement](#)

CREATE AN ACCOUNT

ECAS ანგარიში შექმნა

ropa.eu/cas/eim/external/register.cgi

[Contact](#) | [Privacy Statement](#) English (en) ▼



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[Create an account](#)

Thank you for registering, you will receive an e-mail allowing you to complete the registration process.

Last update: 05/05/2015 (4.2.6-gsa) | 364 ms | [Contact](#) | [Privacy Statement](#) | [Top](#)


ელ-ფოსტაზე შეტყობინების მიღება:

The screenshot shows a web browser window displaying a Yahoo! Mail inbox. The address bar shows the URL: <https://us-mg6.mail.yahoo.com/neo/launch?.rand=bc2qme57oiksc#6902148673>. The page has a dark purple header with navigation links: Home, Mail, Search, News, Sports, Finance, Weather, Games, Answers, Screen, Flickr, Mobile, and More. Below the header is the Yahoo! Mail logo and a search bar. The left sidebar shows the email folder structure: Compose, Inbox (10), Drafts (1), Sent, Spam (2087), Trash (44), Smart Views, Unread, Starred, People, Social, Travel, Shopping, Finance, Folders, and Recent. The main content area displays an email from the "European Commission Authentication Service" received "Today at 10:40 AM". The email is addressed to "Nicoloz METSNIERISHVILI". The body text reads: "Dear Nicoloz METSNIERISHVILI, You have been registered in ECAS, the European Commission Authentication Service. Your user name is **Metsnieri**. To create your password, click: [this link](https://webgate.ec.europa.eu/cas/init/initialisePasswordLogin.cgi?wayf.domain=external&wayf.remember=checked&wayf.submit=Select&uid=nmetnsni&resetCode=WTiEEXdFpscAw8Tozszov22LmfJtLw4OGfzpQyoa7kC4) You have a maximum of 1 hr 30 min, starting from the time that this message was sent, to create your password, but you are encouraged to do so immediately if possible. After this time, you can make another request by following the same link: you will then need to re-enter your username and confirm your request. If the above link does not work, you can copy the following address (make sure the complete address is copied!) and paste it into your browser's address bar: <https://webgate.ec.europa.eu/cas/init/initialisePasswordLogin.cgi?wayf.domain=external&wayf.remember=checked&wayf.submit=Select&uid=nmetnsni&resetCode=WTiEEXdFpscAw8Tozszov22LmfJtLw4OGfzpQyoa7kC4> Whenever you login, please choose the domain "External", not "European Commission". Instead of replying to this message, if you have a problem, please follow the help or contact information on the site where you were trying to register. Note that it may take up to 5 minutes after reception of this mail before the above-mentioned site will recognize your registration. Sent to you by ECAS - European Commission Authentication Service". At the bottom of the email, there are links for "Reply, Reply All or Forward | More". Below the email, there is a "Click to reply all" link. At the very bottom of the browser window, the full URL is visible in the status bar: <https://webgate.ec.europa.eu/cas/init/initialisePasswordLogin.cgi?wayf.domain=external&wayf.remember=checked&wayf.submit=Select&uid=nmetnsni&resetCode=WTiEEXdFpscAw8Tozszov22LmfJtLw4OGfzpQyoa7kC4>

ახალი პაროლის შეყვანა:


pa.eu/cas/init/initialisePasswordLogin.cgi?wayf.domain=external&wayf.remember=checked&wayf.submit=Select&uid=nmetisnni&resetC

[Contact](#) | [Privacy Statement](#) | [English \(en\)](#) ▼



EUROPEAN COMMISSION AUTHENTICATION SERVICE (ECAS)

EUROPA > Authentication Service > New password



External

Is the selected domain correct?

[CHANGE IT](#)

[New password](#) | [Create an account](#) | [Help](#) | [Login](#)

New password

Please choose your new password.

Username

Metsnieri

New password

Confirm new password

[SUBMIT](#)

Passwords cannot include your username and must contain at least 10 characters chosen from at least three of the following four character groups (white space permitted):

- Upper Case: A to Z
- Lower Case: a to z
- Numeric: 0 to 9
- Special Characters: ! " # \$ % & ' () * + , - . / : ; < = > ? @ [\] ^ _ ` { | } ~

Examples: zELvUuOnC1 ZSIEnlW}wl PBorwdbcE"

[\[Generate other sample passwords\]](#)

ახალი პაროლი შეცვლილია:

a.eu/cas/init/setPassword.cgi

[Contact](#) | [Privacy Statement](#) English (en) ▼



EUROPEAN COMMISSION AUTHENTICATION SERVICE (ECAS)

[EUROPA](#) > [Authentication Service](#) > [New password](#)



External

Is the selected domain correct?

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[New password](#) [Create an account](#) [Help](#) | [Login](#)

Successful password authentication using the initialisation procedure

Your ECAS password was successfully changed.

[PROCEED](#)

Last update: 05/05/2015 (4.2.6-gsa) | 54 ms | [Contact](#) | [Privacy Statement](#) | [Top](#)

სწორი „Domain“ მონიშვნა

https://ecas.ec.europa.eu/cas/login?domain=external&loginRequestId=ECAS_LR-7058332-032a7iCD7YnceZFmfLeLpc0TbQzGhZQT3hfBblBZDunSGkpc56AY1MZopzL39i34wjUWTb8Tr



ECAS authenticates your identity on European Commission websites



External

Is the selected domain correct?

[CHANGE IT](#)

Participants Portal **requires you to authenticate**

Username or e-mail address

Password

- ☐ Remember my username
- ☐ Warn me each time an application asks for my identity
- ☐ View my ECAS account details after logging me in

[LOGIN!](#)

[Lost your password?](#)

[Create an account](#) | [Help](#)

Log in with your



სწორი „Domain“ მონიშვნა

Login

[Not registered yet](#)

Is the selected domain correct?
European Commission [Change it](#)

Username or e-mail address *

Password * [Lost your password?](#)

More options... ►

Login!

* Required fields

Where Are You From?

- ☐ A European institution or body.
- ☐ Neither an institution nor a European body.
- ☐ I have an account w + 7 digits.
- ☒ Remember my choice


Select

ECAS-ის ანგარიშზე შესვლა:


Browser tabs: [Council Of Europe - ...] [How to login on ECAS] [Create an account] [Help for external users] (10 unread) - cicinatel... [Succ...

pa.eu/cas/login?loginRequestId=ECAS_LR-6793749-GMblqwTygxtolS0oDU4Hm6xwSTmunCcTxQgxqGlQ30u01956VIVwa38no1P4eoC9oO

Contact | Privacy Statement | English (en) ▼

 EUROPEAN COMMISSION AUTHENTICATION SERVICE (ECAS)

EUROPA > Authentication Service > Successful login



Change password | **My Account** | Help | Logout

External
Nicoloz METSNIERISHVILI (Metsnieri)

Successful login

You are now logged in to ECAS.

To stop the automatic single sign-on, click [Logout](#) or close all browser windows.

Last update: 05/05/2015 (4.2.6-gsa) | 12 ms | [Contact](#) | [Privacy Statement](#) | [Top](#)



EUROPEAN COMMISSION AUTHENTICATION SERVICE (ECAS)

EUROPA > Authentication Service > My Account



External

Nicoloz METSNIERISHVILI (Metsnieri)

[Change password](#) [My Account](#) [Help](#) | [Logout](#)

My Account



[Modify my personal data](#)



[Manage my mobile phone numbers](#)



[Delete your account](#)



[Manage my ECAS mobile app devices](#)



[Display my sessions](#)
[You can view the sessions opened for visited applications.](#)



[Link my eID](#)
[You can link your eID to your ECAS account.](#)



[My ECAS Account Details](#)



EUROPEAN COMMISSION AUTHENTICATION SERVICE (ECAS)

[EUROPA](#) > [Authentication Service](#) > [User edit](#)



[Change password](#) | [My Account](#) | [Help](#) | [Logout](#)

External

Nicoloz METSNIERISHVILI (**Metsnieri**)

User edit




Choose a username	<input type="text" value="Metsnieri"/>
First name	<input type="text" value="Nicoloz"/>
Last name	<input type="text" value="METSNIERISHVILI"/>
E-mail	<input type="text" value="cicinatela@yahoo.com"/>
E-mail language	<input type="text" value="En"/>
<input type="button" value="SUBMIT"/> <input type="button" value="CANCEL"/>	

ECAS-ის მობილურ მოწყობილობაზე დაყენება:


ga.eu/cas/userdata/mobileApp/manageMyRegisteredDevices.cgi

[Contact](#) | [Privacy Statement](#) | [English \(en\)](#) ▼



EUROPEAN COMMISSION AUTHENTICATION SERVICE (ECAS)

EUROPA > Authentication Service > Manage my ECAS mobile app devices





External
Nicoloz METSNIERISHVILI ([Metsnieri](#))

[Change password](#) | [My Account](#) | [Help](#) | [Logout](#)

Manage my ECAS mobile app devices

[← MY ACCOUNT](#)





[Add an ECAS mobile device](#)

Last update: 05/05/2015 (4.2.6-gsa) | 10 ms | [Contact](#) | [Privacy Statement](#) | [Top](#)

ECAS-ის მობილურ მოწყობილობაზე დაყენება:

ga.eu/cas/userdata/mobileApp/addDevice.cgi

[Contact](#) | [Privacy Statement](#) | [English \(en\)](#) ▼




EUROPEAN COMMISSION AUTHENTICATION SERVICE (ECAS)

[EUROPA](#) > [Authentication Service](#) > [Add an ECAS mobile device](#)



[Change password](#) | [My Account](#) | [Help](#) | [Logout](#)

External

 **Nicoloz METSNIERISHVILI (Metsnieri)**



Add an ECAS mobile device

Please enter a name to identify your mobile device and the pin code you want to use for it.

Device name

Pin code

The pin code you will be required to enter in order to use the ECAS mobile app.

Please confirm your pin code

Please confirm the pin code entered above.

SUBMIT

CANCEL

ECAS-ის ანგარიშის დეტალები

pa.eu/cas/userdata/ShowDetails.cgi?loginRequestId=ECAS_LR-6793749-GMblqwTygxtolS0oDU4Hm6xwSTmunCcTxQgxqGlQ30u01956



My ECAS Account Details

< MY ACCOUNT

Username	Metsnieri
Domain	External
Unique identifier at the Commission (uid)	nmetsnni
Most recent login	17/06/2015 08:58 GMT+02:00
Previous login	
Account created	17/06/2015 08:40 GMT+02:00
Name	METSNIERISHVILI Nicoloz
Email preferred language	en
E-mail	cicinatela@yahoo.com
Password last changed	17/06/2015 08:55 GMT+02:00
Password expires (as defined by the policy currently in force)	14/12/2015 07:55 GMT+01:00
Password last reset	17/06/2015 08:55 GMT+02:00
Password reset last requested	17/06/2015 08:40 GMT+02:00
Number of good logins	1
Number of bad logins	2
Last unlock time	
Last authentication failure	17/06/2015 08:57 GMT+02:00
Group Membership(s)	AIDA_SELFRG
Mobile phone number(s)	
Mobile device(s)	
Delegate of the following DBMs	[]
List of Federated IDs	[]

☒ I want to receive email notifications.

CHANGE

ვხსნით მონაწილეთა პორტალის გვერდს:

participants/portal/desktop/en/home.html

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English ▼



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Participant Portal

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REGISTER



On this site you can find and secure **funding** for projects under the following EU programmes:

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Non-registered users

- search for funding
- read the H2020 Online Manual & download the legal documents
- check if an organisation is already registered
- contact our support services or check our FAQs

Registered users

- submit your proposal
- sign the grant
- manage your project throughout its lifecycle
- register as expert advising the Commission



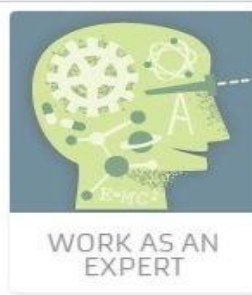
WHAT'S NEW?



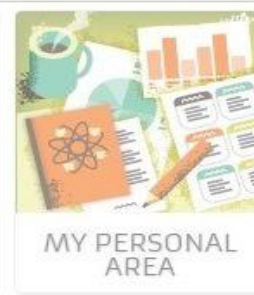
FUNDING
OPPORTUNITIES



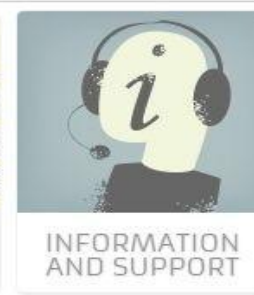
HOW TO
PARTICIPATE



WORK AS AN
EXPERT




MY PERSONAL
AREA



INFORMATION
AND SUPPORT

მონაწილეთა პორტალი:

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RESEARCH & INNOVATION
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European Commission > Research & Innovation > Home >

TERMS AND CONDITIONS OF USE OF THE ELECTRONIC EXCHANGE SYSTEM

1. SUBJECT MATTER AND SCOPE

1.1. The European Commission provides the electronic exchange system (EES) in the 'My Area' section of the Participant Portal for:

- **applicants, beneficiaries, candidates and winners managing EU grants and prizes** in EU funding programmes;
- **external experts**, in the context of EU funding programmes.

It allows beneficiaries to:

- register in the 'Beneficiary Register' and view and edit their data;
- create, revise and submit proposals;
- prepare grants, sign grant agreements and submit deliverables, reports and payment requests during the implementation of their action.

It allows experts to create or update their profile, manage their expert contract and submit supporting documents and payment requests.

1.2. These Terms and Conditions govern the relation between:

- the European Commission and its Executive Agencies and funding bodies using the EES (collectively 'the European Commission'); and
- beneficiaries, experts and users

in relation to their access to and use of the EES.

For the avoidance of doubt, the award of grants, prizes and expert contracts shall not be governed by these Terms and Conditions.

1.3. Requesting access to the EES, accessing the EES or using the EES signifies unconditional acceptance of these Terms and Conditions (in the then-current version).

☐ I, **Nicoloz Metsnierishvili** agree with the Terms and Conditions of use.

➔



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European Commission > Research & Innovation > Home >

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I AGREE

I REFUSE

European
Commission

RESEARCH & INNOVATION

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NICOLOZ METSNIERISHVILI ▼

My Organisation(s)

My Proposal(s)

My Project(s)

My Notification(s)

My Expert Area



Horizon 2020 Funding

Starting from 1/1/2014

On this site you can find and secure **funding** for projects under the following EU programmes:

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- Research Fund for Coal & Steel, COSME, 3rd Health Programme, Consumer Programme

Non-registered users

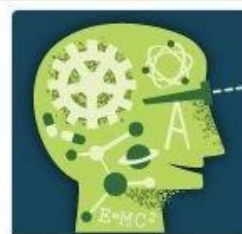
- search for funding
- read the H2020 Online Manual & download the legal documents
- check if an organisation is already registered
- contact our support services or check our FAQs

Registered users

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RESEARCH & INNOVATION

Participant Portal

European Commission > Research & Innovation > Participant Portal > My Organisations

MY AREA

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NICOLOZ METSNIERISHVILI

My Organisation(s)

My Proposal(s)

My Project(s)

My Notification(s)

My Expert Area

My Organisations

H2020 ONLINE MANUAL



To access and manage your organisation data online, you must have registered the data initially or been nominated as a Legal Entity Appointed Representative (LEAR) or an Account Administrator (appointed by the LEAR). As a Financial Statement Authorised Signatory (FSIGN), you can have a view of your organisation data. LEARs and Account Administrators can view all the roles of their organisation, nominate and revoke roles, as well as access the list of projects and proposals.

My Registered Organisations

LEGEND

VO

View
Organisation

MO

Modify
Organisation

OP

Organisation
Proposals

OR

View
Roles

VP

View
Project

CO

Contact
Organisation

Do you want to continue the registration of your organisation to receive a PIC?

If you started the registration of your organisation in the Commission register some time ago, but did not finalise it - your organisation has not received a PIC number yet - you will not be able to see it above in the section My Organisations. Please continue its registration by clicking on the button that leads you to the registration tool. You may check the information that will be necessary for the registration in the [user manual](#).

CONTINUE REGISTRATION

Euro

MY

M

M

M

M

M

Registration overview

The Registration Wizard will guide you through the process of registration. At the end, it will assign and display the Participant Identification Code (PIC) of your organisation.

Please keep the basic legal information (Registration extract, VAT data) of the organisation at hand so you can fill in the forms quickly and correctly. The registration process normally takes about 5-10 minutes to complete.

The current Welcome page will prompt you for some preliminary information about your organisation required to check if this organisation has already been registered, as well as to identify any existing PIC numbers of similar organisations that could potentially match your request.

Please enter the data of the organisation that you are registering. If you register on behalf of another entity, please fill in the data accordingly.

Note: To access a previous registration of yours, close this window and select the relevant PIC number from "My Organisations" > "Organisation" tab in the Participant Portal.

Welcome

What is the Legal Name of your organisation?

What is the Country of registration?

Does your organisation have a Value Added Tax (VAT) number?

☐ Yes ☒ No

Does it have a Business Registration Number?

☒ Yes ☐ No

Does it have a website?

☒ Yes ☐ No

Quit

Next >

WELCOME

ORGANISATION

ADDRESS

CONTACT

PROGRAMME

SUBMIT

DONE

Organisation data

Please enter the required data for the organisation you are registering.

If you are registering on behalf of another organisation, click 'Yes' on the respective prompt at the top of the page. In this case, the Participant Identification Code (PIC) that is assigned at the end of the registration process will be associated with that other organisation, so please provide contact data that is relevant to that entity, including a Contact Person who will be requested to provide supporting documents during the process of validation of the data.

Enter information about your organisation

Are you registering on behalf of another organisation? ☒ No ☐ Yes

Is the organisation a Legal Person? ☒ Yes ☐ No, I'm a natural person.

Is it a non-profit organisation? ☐ Yes ☒ No

Is it a public body? ☒ Yes ☐ No

Is it a NGO? ☐ Yes ☒ No

Business Name

Business Registration Number

Registration Date *

Registration Authority *

Establishment/Registration Country *

Region/County

Legal Name *

Official Language *

VAT number

☐ Yes ☒ No

[Finish later](#)[Next >](#)

Draft saved at: 09:12:18 17/06/2015

WELCOME

ORGANISATION

ADDRESS

CONTACT

PROGRAMME

SUBMIT

DONE

Organisation data

Please enter the required data for the organisation you are registering.

If you are registering on behalf of another organisation, click 'Yes' on the respective prompt at the top of the page. In this case, the Participant Identification Code (PIC) that is assigned at the end of the registration process will be associated with that other organisation, so please provide contact data that is relevant to that entity, including a Contact Person who will be requested to provide supporting documents during the process of validation of the data.

Is it a public body?

☒ Yes ☐ No

Is it a NGO?

☐ Yes ☒ No

Business Name

Science Co

Business Registration Number

123456789

Registration Date *

17-06-2015

Registration Authority *

Ministry of Justice of Georgia

Establishment/Registration Country *

Georgia (GE) ▼

Region/County

Georgia ▼

Legal Name *

Science Co

Official Language *

Georgian (ka) ▼

VAT number

☐ Yes ☒ No

NACE code

Research and experimental dev ▼

Legal Form *

NON-ENTREPRENEURIAL (NO ▼

* Mandatory data

Finish later

Next >

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WELCOME

ORGANISATION

ADDRESS

CONTACT

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DONE

Legal address data

Enter the registered, official legal address of the organisation. If you are registering on behalf of another organisation, please provide the relevant Legal Address information for the other entity.

Enter Legal Address information

Address

Street Name and Number *

P.O. Box

Postal Code

CEDEX (France only)

City *

Region/County

Country *

Phones

Main Phone *

Fax

Secondary Phone

Internet Address

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[User manual](#)

WELCOME

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Please amend the following

Please specify a valid City (mandatory).



Please enter a valid Main Phone number (mandatory).
You might need to scroll down the contact page to see the phone number field.



Please provide a valid Street (mandatory).

Enter Legal Address information**Address**

Street Name and Number *

01, Metsnieridze Str.

P.O. Box

Postal Code

CEDEX (France only)

City *

Tbilisi

Region/County

Georgia

Country *

Georgia (GE)

Phones

Main Phone *

+995 32 2 223 322

Fax

Secondary Phone

Internet Address[Finish later](#)[< Back](#)[Next >](#)

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WELCOME

ORGANISATION

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Contact data

During this step, you are prompted to provide official contact information for communication relating to your organisation during the validation process and as a future participant. The Validation Services will use this information to contact you (or the designated Contact Person) during the process of validation of your organisation data.

Enter contact information

Contact

Title

Position in the organisation

Department

Professional E-mail *

Gender *

☐ Male ☐ Female

Last Name *

First Name *

[Change personal information](#)

Address

Use the existing Legal Person's address?

Street Name and Number *

P.O. Box

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[User manual](#)

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DONE

Contact data

During this step, you are prompted to provide official contact information for communication relating to your organisation during the validation process and as a future participant. The Validation Services will use this information to contact you (or the designated Contact Person) during the process of validation of your organisation data.

Use the existing Legal Person's address?

Yes No

Street Name and Number *

P.O. Box

Postal Code

CEDEX (France only)

City *

Region/County

Georgia ▼

Country *

--- Select a country --- ▼

Phones

Use the existing Legal Person's phone numbers?

Yes No

Main Phone *

Fax

Secondary Phone

* Mandatory data

Finish later

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WELCOME ORGANISATION ADDRESS CONTACT PROGRAMME SUBMIT DONE

Programme-specific data

Thank you for completing the first step in registering your organisation.

Now you can either:

- provide programme-specific data, or
- finish your registration.

Programme-Specific Information

You have now provided the core set of information sufficient for obtaining a Participant Identification Code (PIC). However, this core set must be complemented by some data that are specific to the EU programme(s) in which you want to participate.

Please continue with the provision of these additional data if your registration is motivated by the intention to participate in a specific EU programme.

Add programme-specific data

Finish your registration

Finish later

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LEGAL STATUS

ENTERPRISE

FP7 ICM

PROGRAMME

SUBMIT

DONE

Research

Please answer the following questions about the legal status of your organisation.

A participant organisation can only be registered for the 7th Framework Programme if it is a 'Legal Entity' - any Natural Person, or any Legal Person created under the national law of its place of establishment or under Community or international law, which has a legal personality and which may, acting on its name, exercise rights and be subject to obligations.

For Horizon 2020 participation, an entity that does not have a legal personality under the applicable national law, will only be accepted as a legal entity on condition that its representatives have the capacity to undertake legal obligations on behalf of the entity and that they offer guarantees for the protection of the Union's financial interests equivalent to those offered by legal persons.

Enter the Research legal status of the organisation

Is it a Non-Profit Organisation?

☐ Yes ☐ No

Is it a Public Body?

☐ Yes ☐ No

Is it a higher or secondary education establishment?

☐ Yes ☐ No

Is it a Research Organisation?

☐ Yes ☐ No

Is it a Small Medium Enterprise (SME)?

☐ Yes ☐ No 

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LEGAL STATUS

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Research

Please answer the following questions about the legal status of your organisation. The information you provide here will determine the next questions.

A participant organisation can only be registered for the 7th Framework Programme if it is a 'Legal Entity' - any Natural Person, or any Legal Person created under the national law of its place of establishment or under Community or international law, which has a legal personality and which may, acting on its name, exercise rights and be subject to obligations.

For Horizon 2020 participation, an entity that does not have a legal personality under the applicable national law, will only be accepted as a legal entity on condition that its representatives have the capacity to undertake legal obligations on behalf of the entity and that they offer guarantees for the protection of the Union's financial interests equivalent to those offered by legal persons.

Enter the Research legal status of the organisation

Is it a Non-Profit Organisation? ☒ Yes ☐ No

Is it a Public Body? ☒ Yes ☐ No


Is it an International Organisation? ☒ Yes ☐ No


Is it an International Organisation of European Interest? ☐ Yes ☒ No

Is it a higher or secondary education establishment? ☐ Yes ☒ No

Is it a Research Organisation? ☒ Yes ☐ No

Is it a large infrastructure organisation? ☒ Yes ☐ No 

Is it a Small Medium Enterprise (SME)? ☐ Yes ☒ No 

Is it a Civil society organisation? ☒ Yes ☐ No 

Civil society organisation type

Citizens' association pursuing a 

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LEGAL STATUS

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Research

If you are registering your organisation for Horizon 2020 participation this information is not relevant and the 'Not Applicable' value defined by default can be left as such and you can move forward to the next screen.

If you are registering for FP7 participation, you can use the information tips provided on the screen to define the relevant FP7 Indirect Cost Method for your organisation.

Enter Research Indirect Cost Method

Only for FP7 participation

- ☒ My registration is linked to participation in H2020 (indirect cost method not relevant)
- ☐ Real Indirect Costs
- ☐ Simplified Method
- ☐ Specific Flat Rate of 60%
- ☐ Standard Flat Rate

Finish later

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User manual

EAC

Please select from the lists the type and scope of your organisation. If none of the options is relevant for your organisation, select 'OTHER' and add a short description of your organisation.

Small or medium-sized enterprise (SME) is an enterprise with:

- Less than 250 employees.
- A balance sheet lower than 50M €.
- A year turnover of less than 43M €.

EAC

Organisation type:

Associations ▼

Is your organisation a small/medium-sized enterprise (SME)?:

☒ Yes ☐ No

Organisation description:

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SME-ს მონიშვნის შემთხვევაში

SME Questionnaire - Mozilla Firefox

https://ec.europa.eu/research/participants/urf/secure/smeq.do?execution=e1s1

SME self-assessment wizard

The objective of this questionnaire is to determine whether your organisation qualifies as a small and medium sized enterprise as defined in the EU Recommendation 2003/361/EC

Before starting the online questionnaire it is strongly recommended that you:

- Carefully read through both the SME recommendation and the SME user guide, available [here](#)
- Prepare the relevant financial documents of the last closed accounting period (Balance Sheet, Profit and Loss Accounts, Staff Headcount) of your organisation and any other organisation that might be directly or indirectly related to it.

Once you have completed the SME self-assessment wizard, a statement summarising the data and result of the SME assessment will be issued and transmitted to the relevant EC services.

Please note that the Commission reserves the right to perform ex-post checks on organisations declared as an 'SME' on the basis of this questionnaire. Your organisation might therefore be required in that case to submit the financial documents justifying the figures introduced in the questionnaire.

Once you have read and understood the SME Recommendation and collected the relevant financial documents, you will be ready to start the SME questionnaire

If you encounter any difficulty while going through the steps of the SME self-assessment, you can address your queries to REA-SME-SELF-ASSESSMENT@ec.europa.eu

The SME Self Assessment Wizards's User manual is available at this link [SME Self Assessment User Manual](#)

Next »

SME-ს მონიშვნის შემთხვევაში

Important Notice. Please read carefully!

You have declared your Organisation as a Small Medium Enterprise.

To participate in some specific SME Calls such as SME Instruments, you must perform a SME Self-Assessment for your organisation.

You can either perform the SME Self-Assessment now or skip this step and do it later, if needed, when you update your organisation data.

Start the SME Self-Assessment

Skip the SME Self-Assessment and complete your registration

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Summary:

Once you review and verify your organisation data, click 'Confirm' to submit it.

After that you will be able to upload supporting documents.

Review the organisation information you entered

Organisation

Address

Contact

Specific programs

Organisation information

Establishment/Registration Country *	Georgia
Legal Name *	Science Co
Official Language *	Georgian
Business Name	Science Co
Business Registration Number	123456789
VAT number	
NACE code	Research and experimental development on social sciences and humanities
Registration Date *	2015-06-17
Registration Authority *	Ministry of Justice of Georgia
Legal Form *	NON-ENTREPRENEURIAL (NON-COMMERCIAL)

Legal Address information

Street Name and Number *	01, Metekhidze Str
--------------------------	--------------------

Finish later

Print

Confirm

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WELCOME

STATUS

ORGANISATION

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DONE

Next steps

You can now use the following PIC number to identify your organisation in your further communication or interactions with the European Commission and its Agencies. You will receive an email confirming your registration shortly.

You are now able to modify your organisation's data and upload supporting documents from the My Organisations tab in the Participant Portal.

You have registered the following data for this organisation:

Legal Name	Sciant Associates Ltd.
Legal Address	, 3 Dunav Str., Sofia, Bulgaria
VAT	BG0123456
Business Registration Number	0123456
Research - specific information	
Is it a legal person?	Yes
Is it a non-profit organisation?	Yes
Is it a public body?	No
Indirect Cost Method	Standard Flat Rate

PIC number: 949651826

Thank you for using the Participant Portal

Print

Close

WELCOME

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Programme-specific data

Thank you for completing the first step in registering your organisation.

Now you can either:

- provide programme-specific data, or
- finish your registration.

Do you really want to quit the self-registration wizard?

Your progress has been saved and you will be able to finish your registration up to 12 months from now. If not, it will be automatically deleted.

Yes

No

programme(s) in which you want to participate.

Please continue with the provision of these additional data if your registration is motivated by the intention to participate in a specific EU programme.

Add programme-specific data

Finish your registration

Finish later

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ბმულები

- **EUROPEAN COMMISSION AUTHENTICATION SERVICE (ECAS)**

<https://webgate.ec.europa.eu/cas/wayf?caller=%2Fcas%2Feim%2Fexternal%2Fregister.cgi>

- **Participant Portal:**

<http://ec.europa.eu/research/participants/portal/desktop/en/home.html>

- **Instructions & Documents for LEAR appointment**

http://ec.europa.eu/research/participants/docs/h2020-funding-guide/grants/applying-for-funding/register-an-organisation/lear-appointment_en.htm

გმადლობთ ყურადღებისთვის!

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ჰორიზონტი 2020-ის ეროვნული კოორდინატორი
საქართველოს განათლების და მეცნიერების სამინისტრო

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